



Auburn Police Department

JOHN F. RUFFCORN, CHIEF OF POLICE
1215 LINCOLN WAY, AUBURN, CA 95603 (530)823-4237



NOTICE OF PARKING VIOLATION REVIEW

Section 40215 of the California Vehicle Code sets forth the procedure by which parking citations, those citations issued to parked or standing vehicles, are to be contested and reviewed. The first level of appeal is with the department having jurisdiction where the citation was issued. If this level does not provide you with the remedy you thought was appropriate, you may appeal your citation to the Placer County Law Enforcement Agencies (PLEA) Parking Citation Administrative Adjudication Hearing Officer.

In order to appeal your citation you must first complete this form. Your appeal will be reviewed by the Operations Division Commander. The Operations Division Commander's decision regarding the appeal will be mailed to you within five business days.

NAME: _____ CITATION # _____
ADDRESS: _____
HOME PHONE: _____ WORK PHONE: _____

Please state specific facts as to why you feel this citation should not have been issued. You may submit a written statement, pictures, diagrams or other documents in support of your appeal.

I hereby request a review of the above citation for the following reason(s):

FOR DEPARTMENT USE ONLY

Appeal Form Received By: _____ Date Received: _____

Operations Division Commander Review By: _____ Date: _____

DECISION RENDERED:

- Citation Upheld; lack of reason to consider citation not valid.**
- Citation Upheld; fee waived extenuating circumstances / in the interest of justice.**
- Citation Upheld; fee reduced to \$10 pending correction of violation**
- Citation Dismissed; extenuating circumstances / in the interest of justice.**

Forward to PLEA Adjudication Hearing Officer By: _____ Date: _____

Notified by: _____ phone- date _____ time _____, Notification mailed- date _____

PROTECTION — SERVICE — CONCERN — TRANSPARENCY

The Auburn Police Department is committed to serving and supporting our community through education, crime, transparency, and mentoring. We realize that our success is directly related to a collaborated effort with our entire community.